

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	3
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Section A Reference and administration details

Charity name

Sutton Coldfield East District Scout Council
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Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

0	3	0	6	1	0	1	
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Charity's principal address

Postcode							

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Karl Nightingale	Chair of District	
2	David Thebridge	District Lead Volunteer	
		Deputy District Lead	
3	David Evans	Volunteer/Commission	
4	Jacqui Archer	District Treasurer	
5	Ross Denning	District Secretary	
6	Adam Hodson	ADC Scouts	
7	Margaret Carrington	Acting ADC Beavers	
8	Nigel Worship	ADC Cubs	
9	Marcus Harrington	Rep for Explorers	
10	Brian Stacey	ADC International	
11	Paul Gilmore	ADC Support	
12	Robert Smith	Rep for Cubs	
13	Kelly Barnsley	Rep for Explorers	
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Chair Dist't Appointments Advisory Committee	Susan Chitty	
Hon Independent Examiner	Colin Philpott	
Badge Secretary	Janet Ramshaw	
Chair Gang Show	Nigel Palmer	
Leader Training Manager	Duncan Smith	

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Executive Committee, now referred to as Board of Trustees, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of Chair, Treasurer and Secretary together with the District and Youth Commissioners and adults/leaders being elected and appointed representatives of sections and Assistant District Commissioners and meets 3 or 4 times a year.

Members of the Board are required complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

The District Board of Trustees exists to support the District Lead Volunteer/Commissioner in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District equipment;
 The raising of funds and the administration of District finance;
 The insurance of persons, property and equipment;
 District public occasions;
 Assisting in the recruitment of leaders and other adult support;
 Appointing any sub committees that may be required;
 Appointing District Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Summary of the main activities in relation to these objects

Our sectional ADC's and section leaders agree district activities and the full reports detail some of what they have achieved. This includes scout district camp to Netherlands April 23, deferred from 2021, Bone Trophy, chess competition, and night hike plus joint disitric camp for cubs and sleepovers plus space day and sports day for Beavers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;

We do not give grants away but part of the District function is to support new and struggling groups financially and where necessary by acting as banker and treasurer. We have

<ul style="list-style-type: none"> • contribution made by volunteers; • policy on investments. 	<p>supported 19th, 22nd and 14th as they set up and the policy is to assess each situation on its merits, needs and ability to raise money from elsewhere, parents or use past reserves</p> <p>We rely wholly on an amazing group of leaders to run sections and groups, under Group Scout Leaders and parents, trustee members and other supporters to deliver scouting week by week, We cannot thank them enough for all they do. It is impossible to put a financial value on this but it would be a very large number.</p>
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Public benefit statement

<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
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Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

<p>The District has successfully returned to normal scouting activities including camps and residential events and returned to running a programme of District events for sections. With support from the County Places to Work Together project, generously funded by Royal Sutton Coldfield Town Council, we completed launch of the 19th scout group in Falcon Lodge and were pleased to unveil a plaque in memory of Keith Rawshaw, the first scout leader there in 1958, attended by his family. There is now a fledgling scout section and beavers are picking up after a leader crisis, with cubs doing well and participating in district events. With SC West we have set up a scout group for SEND young people and are about to attend West's all section district camp as a joint Sutton Coldfield provision. We have also managed to reopen 22nd in Walmley after a 20 year gap and that is going well with strong Beaver and Cub attendance and a strong leader team.</p>

Section E	Financial Review
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Brief statement of the charity's policy on reserves

<p>Reserves Policy</p> <p>to continue the charitable activities of the District, to fund up front deposits and costs of camps and events and to support failing or new groups should income and fundraising activities fall short. The Trustee Board considers that the District should hold a sum equivalent to 6 months running costs, circa £2000 plus another £18,000 to cover losses on events, unexpected costs and support to fund equipment, external training and deposits for district activities and any groups in</p>
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<p>The District held reserves of nearly £40,000 against this at year end. This is above the level required for operating expenses. We allowed for unexpected covid recover costs and are supporting District events by subsidising costs or making them free in recognition that the cost of living crisis is affecting many families in Scouting. The Trustees are clear that lack of money to pay for membership, events, camps or uniform should not be a barrier to young people wanting to participate. The Trustees need to develop strategy to reduce reserves without wasting funds but in ways that support the expansion or delivery of Scouting.</p>

Quantify and explain any designations

N/A

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy (Specimen 1)

The District's Income and Expenditure are very small and as a consequence do not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks .

The Trustees regularly monitor the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before depositing funds in it the District Executive considers current and future cash flow requirements.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

There are no current plans to add further new Groups, we intend to add Scouts at the 22nd in due course, add other sections at the 14th and are very keen to add to our Explorer provision. We are aware that it is hard to find and appoint new leaders so the Trustees are looking at what the District can do to support Groups in this, encompassing the national strategy of moving to larger teams and a streamlined appointment process.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date